



Minutes of the meeting of
the Capital Region Board
held at Grand Ballroom, Chateau Louis Conference Centre
on Thursday, June 11, 2015

Delegates in Attendance:

Mayor Nolan Crouse – St. Albert/Chair	Councillor Carol Tremblay – Legal (<i>alternate</i>)
Mayor Camille Berube – Beaumont	Mayor Lisa Holmes – Morinville
Mayor Randy Boyd – Bon Accord	Councillor AnnLisa Jensen – Parkland County (<i>alternate</i>)
Councillor Patricia Lee – Bruderheim (<i>alternate</i>)	Mayor Mel Smith – Redwater
Mayor Wally Yachimetz – Calmar	Mayor Stuart Houston – Spruce Grove
Mayor Stephen Lindop – Devon	Mayor William Choy – Stony Plain
Mayor Don Iveson – Edmonton	Mayor Roxanne Carr – Strathcona County
Mayor Gale Katchur – Fort Saskatchewan	Mayor Tom Flynn – Sturgeon County
Councillor Amber Harris – Gibbons	Mayor Barry Rasch – Thorsby
Mayor Bill Skinner – Lamont	Councillor Charlene Smylie – Wabamun (<i>alternate</i>)
Reeve Wayne Woldanski – Lamont County	Mayor Ralph van Assen – Warburg
Mayor Greg Krischke – Leduc	Bruce McDonald – Government of Alberta
Mayor John Whaley – Leduc County	

Absent:

CRB Administration:

Malcolm Bruce, CEO	Charlene Chauvette, Office Manager
Neal Sarnecki, Project Manager	Leslie Chivers, Operations Manager
Sharon Shuya, Project Manager	Brandt Denham, GIS Coordinator
Stephanie Chai, Project Manager	Amanda Borman, Executive Assistant
Loreen Lennon, Communications Manager	Lisa Saskiw, Administrative Assistant



1. Call to Order

Called to order 9:00 a.m.

2. Chair's Opening Remarks

On behalf of the Board, Chair Crouse expressed condolences to Constable Woodall's family and to Mayor Hauch, whose father recently passed away suddenly. Chair Crouse thanked Mayor Yachimetz for his presence during a difficult time for the Town of Calmar, which experienced a large scale fire the day before. He also extended the Board's good thoughts to the Town's residents in the aftermath. Chair Crouse welcomed Wabamun Councillor Charlene Smylie to the table as the new alternate, and sent congratulations to new Village Mayor Art Erickson, whose appointment has just been announced. Mr. Bruce McDonald was reintroduced as the Government of Alberta's Board representative and non-voting Board member. Chair Crouse highlighted the successful Meet & Greet session during FCM between CRB, CRP and Minister Bilous on June 4, noting that both CRB and CRP have informally agreed to a joint meeting in Red Deer so the Minister could meet members of both Boards individually and together to discuss joint issues. He cautioned that nothing formal has been decided and that the Advocacy & Monitoring Committee would discuss the opportunity at its July meeting. Finally Chair Crouse asked members to keep in mind Board continuity as they plan their board appointments for the fall; particularly appointments to the Growth Plan Update Task Force in view of that project's significance for the next year.

3. Approval of Agenda

Moved by Mayor Boyd. Accepted by Chair.

B2015-22

Motion: To approve the Agenda of June 11, 2015.

Motion carried unanimously.

4. Approval of Minutes

Moved by Mayor Flynn. Accepted by Chair.

B2015-23

Motion: To approve the Minutes of May 14, 2015.

Motion carried unanimously.

5. Governance, Priorities & Finance Committee

a. Audited Financial Statements (Jan1/15 – Mar 31/15)

Moved by Mayor Berube. Accepted by Chair.

B2015-24

Motion: That the Capital Region Board approve the Audited Financial Statements for the year ended March 31, 2015, as recommended by the Governance, Priorities & Finance Committee.



Motion carried unanimously.

b. Annual Report

Moved by Mayor Berube. Accepted by Chair.

B2015-25

Motion: That the Capital Region Board approve the 2014/2015 Annual Report as presented, including the Audited Financial Statements for 2014 and for January 1 – March 31, 2015 as recommended by the Governance, Priorities & Finance Committee.

Motion carried unanimously.

6. Economic Development Presentation

Moved by Mayor Krischke. Accepted by Chair.

Motion 1: That the Capital Region Board approve the Edmonton Metropolitan Region Economic Development Strategy as recommended, in principle, by the Governance, Priorities, and Finance Committee.

Mayor Flynn, Sturgeon County, moved to refer Economic Development Strategy to the CAO Advisory Committee with a list of items for review and receive the strategy only as information today.

Chair Crouse declares a five minute recess to prepare the motion for the assembly to view.

Moved by Mayor Flynn. Accepted by Chair.

Motion: That the Capital Region Board refer the strategy and framework to the Capital Region Board Chief Executive Officer to work with the CAO Advisory Committee to:

1. Resolving, advising and reconciling on potential role conflict between the CRB, municipalities and the entity regarding duplication in Governance.
2. Ensuring alignment with the Growth Plan.
3. Assessing alternatives to either validate or recommend the FORM of the joint Economic Development Initiative with the CRB and the Entity moving forward.
4. Bringing forward an estimate of cost given recommended and/or alternative joint economic approaches.
5. Bringing forward comment on the operational cost implications.

And have administration bring the results back to the September Board meeting.

Mayor Carr, Strathcona County, pointed out that the above motion did not refer to accepting the report for information as previously stated by Mayor Flynn. Chair Crouse agreed and requested that administration revise the motion to include accepting the report. As such, this revision is friendly.



Motion: That the report be accepted as information, and that the Capital Region Board refer the strategy and framework to the Capital Region Board Chief Executive Officer to work with the CAO Advisory Committee to:

1. Resolving, advising and reconciling on potential role conflict between the CRB, municipalities and the entity regarding duplication in Governance.
2. Ensuring alignment with the Growth Plan.
3. Assessing alternatives to either validate or recommend the FORM of the joint Economic Development Initiative with the CRB and the Entity moving forward.
4. Bringing forward an estimate of cost given recommended and/or alternative joint economic approaches.
5. Bringing forward comment on the operational cost implications.

And have administration bring the results back to the September Board meeting.

Mayor Carr, Strathcona County, put forward a friendly amendment to include “that the Capital Region Board administration work with all Economic Development Initiative Steering Committee and Working Group members to provide more clarification on the areas highlighted by the Greater Edmonton Region Chambers of Commerce to assist the Capital Region Board to make a decision on recommending the Economic Development Framework and Strategy in principle” as number six to the motion. The friendly amendment was accepted.

Motion: That the report be accepted as information, and that the Capital Region Board refer the strategy and framework to the Capital Region Board Chief Executive Officer to work with the CAO Advisory Committee to:

1. Resolving, advising and reconciling on potential role conflict between the CRB, municipalities and the entity regarding duplication in Governance.
2. Ensuring alignment with the Growth Plan.
3. Assessing alternatives to either validate or recommend the FORM of the joint Economic Development Initiative with the CRB and the Entity moving forward.
4. Bringing forward an estimate of cost given recommended and/or alternative joint economic approaches.
5. Bringing forward comment on the operational cost implications.
6. Administration working with all Economic Development Initiative Steering Committee and Working Group members to provide more clarification on the areas highlighted by the Greater Edmonton Region Chambers of Commerce to assist the Capital Region Board to make a decision on recommending the Economic Development Framework and Strategy in principle.

And have administration bring the results back to the September Board meeting.

Mayor Houston, Spruce Grove, proposed that to ensure the interests of the other municipalities are taken into account and since the Strathcona County friendly amendment



has been accepted, there is an opportunity for Sturgeon County to withdraw the referral motion and make an amendment, with the content of the referral motion, to the initial motion moved by the City of Leduc.

Following a conversation with the members and clarification of the implications of “in principle”, Mayor Houston’s proposal was accepted by both the City of Leduc and Sturgeon County.

Motion withdrawn by Mayor Flynn, with consent of the Capital Region Board members.

To allow administration time to ensure the motion’s wording was precise, Mayor Flynn recommended the Board move forward with the agenda and revisit Item 6.

Chair Crouse used tabling rights to move the Economic Development matter to follow the completion of Item 7a on the agenda.

7. Land Use & Planning Committee

a. Density Targets

Moved by Mayor Flynn. Accepted by Chair.

B2015-26

Motion: That the Capital Region Board direct CRB Administration to work with all CRB Member Administrations to refine the density targets and related policies as part of the Growth Plan Update, as recommended by Land Use & Planning Committee.

Motion carried unanimously.

IR.2015.10

Information Request: What is the methodology used in reporting density targets?

6. Economic Development Presentation (Continued)

B2015-27

Motion 1: That the Capital Region Board approve the Edmonton Metropolitan Region Economic Development Strategy as recommended, in principle, by the Governance, Priorities, and Finance Committee, subject to consultation with the CAO advisory committee:

1. Resolving, advising and reconciling on potential role conflict between the CRB, municipalities and the entity regarding duplication in Governance.
2. Ensuring alignment with the Growth Plan.
3. Assessing alternatives to either validate or recommend the FORM of the joint Economic Development Initiative with the CRB and the Entity moving forward.
4. Bringing forward an estimate of cost given recommended and/or alternative joint economic approaches.
5. Bringing forward comment on the operational cost implications.
6. Administration working with all Economic Development Initiative Steering Committee and Working Group members to provide more clarification on the areas highlighted



by the Greater Edmonton Region Chambers of Commerce to assist the Capital Region Board to make a decision on recommending the Economic Development Framework and Strategy.

23 in favour, 1 opposed. Supported by 17 or more municipalities comprising more than 75 percent of the population. **Motion carried.**

Moved by Mayor Krischke. Accepted by Chair.

B2015-28

Motion 2: That the Capital Region Board approve the Edmonton Metropolitan Region Economic Development Framework as recommended, in principle, by the Governance, Priorities, and Finance Committee, subject to consultation with the CAO advisory committee:

1. Resolving, advising and reconciling on potential role conflict between the CRB, municipalities and the entity regarding duplication in Governance.
2. Ensuring alignment with the Growth Plan.
3. Assessing alternatives to either validate or recommend the FORM of the joint Economic Development Initiative with the CRB and the Entity moving forward.
4. Bringing forward an estimate of cost given recommended and/or alternative joint economic approaches.
5. Bringing forward comment on the operational cost implications.
6. Administration working with all Economic Development Initiative Steering Committee and Working Group members to provide more clarification on the areas highlighted by the Greater Edmonton Region Chambers of Commerce to assist the Capital Region Board to make a decision on recommending the Economic Development Framework and Strategy.

23 in favour, 1 opposed. Supported by 17 or more municipalities comprising more than 75 percent of the population. **Motion carried.**

8. Transit Committee

a. Transportation Needs Assessment Report – NE Sub-Region

Moved by Mayor Katchur. Accepted by Chair.

B2015-29

Motion: That the Capital Region Board receive the Capital Region Board Transportation Needs Assessment 2015 Report for information, as recommended by the Transit Committee.

Motion carried unanimously.

9. Growth Plan Update Task Force

a. Growth Plan Update Vision and Principles



Moved by Mayor Carr. Accepted by Chair.

B2015-30

Motion: That the Capital Region Board approve the Growth Plan Update Vision and Principles as recommended by the Growth Plan Update Task Force.

Motion carried unanimously.

b. Revised Population Forecast

Moved by Mayor Carr. Accepted by Chair.

B2015-31

Motion: That the Capital Region Board approves the Growth Plan Update 2.0 work plan extension request as recommended by the Task Force and authorizes the Board Chair to write a letter to the Province seeking approval of a 10 month extension, to October 2016, to submit an updated Growth Plan for the Capital Region.

Chair Crouse relinquished the Chair position to CRB Vice-Chair Mayor Berube, speaking to the motion.

CRB Vice-Chair Berube, returned the Chair position back to Chair Mayor Crouse.

Motion carried unanimously.

c. Engagement Strategy

No comments from members.

d. Comprehensive Update

No comments from members.

e. Towns, Villages and County Consultation

No comments from members.

Chair Crouse relinquished the Chair position to CRB Vice-Chair Mayor Berube, speaking to the motion.

CRB Vice-Chair Berube, returned the Chair position back to Chair Mayor Crouse.

10. Capital Region Geographic Information Services (CRGIS) Website Launch

Moved by Mayor Krischke. Accepted by Chair.

B2015-32

Motion: That the Capital Region Board receive the launch information and demonstration of the CRGIS website for information.

Motion carried unanimously.



11. Board Information Requests Update

12. Committee/Task Force Minutes

- a. **Governance, Priorities & Finance Committee** – *draft minutes and Chair update provided*
- b. **Transit Committee** – *draft minutes*
- c. **Growth Plan Update Task Force** – *draft minutes and Chair update provided*

13. Administrative Items


a. CEO's Update

Mr. Malcolm Bruce reported that there has been no news on the status of the Capital Region Board 2015/16 core funding grant. Should the CRB not be included in the Province's bridge funding on June 15, Mr. Bruce will be bringing forward budget suggestions in August. Mr. Bruce made note of the Housing Symposium Save-the-Date card at each member's seat. Mr. Bruce also commented on the legal opinion regarding what constitutes as a meeting. The legal opinion identifies that Board members are able to attend all in-camera sessions regardless of the level of meeting, this is, Task Force or Committee, and that a policy would be needed from the Board to further restrict that. He noted that policy development is currently underway with plans for the Governance, Priorities & Finance Committee to review and to make its recommendations. In the interim, administration will be using the legal opinion as a basis for moving forward until there has been a decision on the policy from the Board.


Chair Crouse declared the July 9 Board meeting cancelled.

14. Adjournment

The Chair declared the meeting adjourned at 12:11 p.m.



CRB Chair, Nolan Crouse



CRB CEO, Malcolm Bruce