



Minutes of a meeting of
the Capital Region Board
held at Chateau Louis, Grand Ballroom
on Thursday, November 12, 2010

Delegates in Attendance:

Christopher Sheard – Interim Chair
Mayor Camille Berube – Beaumont
Councillor Shelley Ross – Bruderheim
Mayor Don Faulkner – Calmar
Mayor Anita Fisher – Devon
Mayor Stephen Mandel – Edmonton
Mayor Gale Katchur – Fort Saskatchewan
Mayor William Nimmo – Gibbons
Deputy Reeve Daniel Warawa – Lamont
County
Councillor Gail Hrehorets – Town of Lamont
Mayor Greg Krischke – City of Leduc
Mayor John Whaley – Leduc County

Mayor Albert St. Jean – Legal
Councillor Ben Van De Walle – Morinville
Mayor Rodney Shaigec – Parkland County
Mayor Mel Smith – Redwater
Mayor Nolan Crouse – St. Albert
Alderman Jeff Acker – Spruce Grove
Councillor Dwight Ganske – Stony Plain
Mayor Linda Osinchuk – Strathcona
Councillor Karen Shaw – Sturgeon County
Mayor Barry Rasch – Thorsby
Mayor Bill Purdy – Wabamun
Mayor Dawson Kohl – Warburg
Mr. Ivan Moore – Government of Alberta

Absent:

Mayor Randy Boyd – Bon Accord

CRB Staff:

Kathleen LeClair, Chief Officer
Andy Haden, Project Manager
Joe McVea, Project Manager
Sharon Shuya, Project Manager
Stephen Tkachyk, Project Manager
Shari LaPerle, Assistant Project Manager

Brendan Pinches, Intern
Jim Simpson, Special Projects
Lisa Sederski, Executive Assistant
Courtney Andrews, Administrative Assistant
Roxy DeLang, File Clerk



This meeting was open to the public except for agenda items 8 – 9 which were held in-camera.

1. Chair's opening remarks

Called to order at 9:04 a.m.

2. Approval of Minutes of September 23, 2010

Motion: To accept the minutes of September 23, 2010.

Moved by Mayor St. Jean. **Seconded by** Mayor Nimmo.

Motion carried unanimously.

Mayor Shaigec replaced Deputy Mayor Jo Szady as Parkland County's representative at the table.

3. Representations from the Public

a. Capital Region Economic Roadmap

The Interim Chair introduced the Capital Region Economic Roadmap Steering Committee members. Mr. Jackson von der Ohe, Chair of the Steering Committee, gave a presentation updating on recent activities and progress of the Roadmap. CRB Administration will circulate a copy of Mr. von der Ohe's presentation to members.

4. REF Applications

Mayor Crouse and Councillor Shaw both advised that they each have a REF application that will come forward for decision at the next Board meeting.

5. Governance Issues

a. Capital Region Board Committee Structure and Municipal Membership

Kathleen LeClair explained the Committee structure and municipal membership options to the Board, highlighting option 2 as the recommended option. A replacement page with respect to the Transit Committee membership was provided to members.

Concern was expressed with respect to the integration of GIS with the Land Use Committee. It was noted that GIS activities have been identified in the CRB Business Plan and the responsibilities of those would need to transfer to the Land Use Committee.

Motion: That the Capital Region Board approves the CRB Committee Structure and Municipal Membership for 2011 – 13 as outlined in Option 2, subject to annual review by the Governance Committee.



Moved by Mayor Nimmo.

It was proposed that the Motion be split into two parts: one for the Committee Structure, and the second Municipal Membership. Mayor Nimmo accepted the proposal as a friendly amendment.

Amended Motion: That the Capital Region Board approves the CRB Committee Structure for 2011 – 13 as outlined in Option 2, subject to annual review by the Governance Committee.

Moved by Mayor Nimmo. **Seconded by** Mayor Krischke.

21 in favour, 3 opposed, and supported by more than 75 percent of the population.

Motion carried.

The following changes were proposed as an amendment to the municipal membership of the identified Committees:

Land Use Committee – add Town of Stony Plain; add Town of Morinville

Governance Committee – add Village of Wabamun; remove City of Spruce Grove

Housing Committee – add City of Leduc; add City of St. Albert; remove Sturgeon County.

It was agreed that the vote on Committee Membership would be passed based on simple majority only.

Amended Motion: That the Capital Region Board approves the Municipal Membership for 2011 – 13 as amended, subject to annual review by the Governance Committee.

Moved by Mayor Berube. **Seconded by** Deputy Reeve Warawa.

15 in favour, 9 opposed.

Motion carried.

b. Committee Chairs

The Interim Chair advised that at each of the Committee's initial meetings, Committee members would be asked to appoint a chair and vice chair. Appointments of the chair and vice chair would come forward to a future Board meeting for ratification.

c. Corporate Policy Governance Framework

Motion: That the Capital Region Board approves the Corporate Policy Governance Framework as reviewed and recommended by Governance Committee.

Moved by Mayor Berube. **Seconded by** Mayor Smith.

Motion carried unanimously.



d. Policy #G005 Board Meeting Procedures – for information

Kathleen LeClair gave an overview of the policy. Clarification was sought on representations to the Board in section 13. CRB Administration agreed to review the section and raise the issue at the next Governance Committee meeting.

6. Transit Issues

a. Regional Service Standards – for information

Hassan Shaheen from ISL and Dan Levy from Dantec gave an overview of the transit service standards recommended to the Board by Transit Committee. The service standards will contribute to the development of the Transit 30 Year Service Plan. CRB Administration will circulate a copy of the Transit Service Standards for Inter-Municipal Transit Report that was provided with the Notice of Motion at the September 9, 2010 Board meeting.

b. Green *TRIP* Program – CRB's Project Priority List

The Interim Chair advised that on November 10, 2010, Minister Ouellette sent out correspondence advising that the Government of Alberta is extending the deadline for first call of Green *TRIP* applications to January 31, 2011. CRB Administration was asked to circulate the email immediately following the Board meeting.

Mayor Crouse gave an overview of the criteria used to rate the projects.

Motion: That the Capital Region Board approve the Green *TRIP* project list as recommended by the Regional Transit Committee and that a letter be sent to the Minister of Transportation providing the regional priorities for their consideration in the approval of Green *TRIP* applications from Capital Region Board participating municipalities.

Moved by Mayor Crouse. **Seconded by** Mayor Mandel.

Motion carried unanimously.

c. Transit 30 Year Service Plan – update

Hassan Shaheen from ISL provided an update advising that the aim is to have the Service Plan to the Board for approval by the end of March 2011.

Councillor Glassman replaced Mayor Whaley as Leduc County's representative.



7. Land Use Issues

a. IRTSS Project – update

Hassan Shaheen from ISL and Andy Haden provided an update on the status of the Project and next steps. An update on the Outer Regional Ring Road at a future meeting was requested by Mayor Berube.

8. Committee of the Whole

a. Governance Committee

- i. Selection of Interim Chair – update
- ii. 2011 Business Plan Review

9. Administrative Issues

a. 2010 Budget – monthly report

A copy of the January – October 2010 Budget vs. Actuals was provided to members.

b. 2010 – 2011 CRB Meeting Dates

An updated Board and Committee meetings master schedule will be circulated following the Board meeting.

c. Claim & Expenses Form

Board and Committee members were asked to send in any unclaimed expense forms in preparation for year end.

10. Adjournment

Meeting adjourned at noon.