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Minutes of a meeting of
the Capital Region Board
held at Chateau Louis, Grand Ballroom
on Thursday, January 13, 2011

Delegates in Attendance:

Mr. Christopher Sheard – Interim Chair
Mayor Camille Berube – Beaumont
Councillor Shelley Ross – Bruderheim
Mayor Don Faulkner – Calmar
Mayor Anita Fisher – Devon
Councillor Kim Krushell – Edmonton
Mayor Gale Katchur – Fort Saskatchewan
Councillor Doug Horner – Gibbons
Reeve Wayne Woldanski – Lamont County
Alderman Dana Smith– Leduc
Mayor John Whaley – Leduc County
Mayor Albert St. Jean – Legal
Mayor Lloyd Bertschi – Morinville
Mayor Rodney Shaigec – Parkland County
Mayor Mel Smith – Redwater
Mayor Stuart Houston – Spruce Grove
Mayor Nolan Crouse – St. Albert
Councillor Dwight Ganske – Stony Plain
Councillor Vic Bidzinski – Strathcona County
Mayor Donald Rigney – Sturgeon County
Councillor Cathryne Pharis – Thorsby
Mayor Bill Purdy – Wabamun
Mayor Dawson Kohl – Warburg
Mr. Ivan Moore – Government of Alberta

Absent:

Mayor Randy Boyd – Bon Accord
Councillor Gail Hrehorets – Lamont

CRB Staff:

Kathleen LeClair, Chief Officer
Andy Haden, Project Manager
Joe McVea, Project Manager
Shari LaPerle, Assistant Project Manager
Lisa Sederski, Office Manager
Courtney Andrews, Executive Assistant
Roxy DeLang, File Clerk

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This meeting was open to the public except for agenda items 8 - 10, which were held in-camera.

1. **Call to Order and Chair's opening remarks**
   Called to order at 9:02 a.m.

2. **Approval of Minutes of December 2, 2010**
   It was noted that the Notice of Motion put forward by Mayor Crouse and the Notice of Motion put forward by Mayor Fisher under number 4a should be numbered separately as Items 4.a.i and 4.a.ii.

   Motion: To accept the minutes of December 2, 2010 as amended.

   Moved by Mayor Houston. **Seconded by** Mayor St. Jean.
   Motion carried unanimously.

3. **Representations from the Public**

   c. Alberta's Industrial Heartland Association
   Mr. Neil Shelly, Executive Director of AIHA gave a presentation on the future development outlook of the AIHA, emphasizing major shifts in business and economic cycles and the opportunities for new growth with regards to marketing and development. The Association will share and integrate their activities with the Capital Region Board. A copy of the presentation was provided to members

   b. Edmonton International Airport
   Mr. Paul Garbiar, Vice President of Infrastructure, Technology and Business Innovation gave a presentation updating the Board on the EIA's Master Plan, its highlights and economic impacts, and the future developments effecting the Capital Region. A copy of the presentation was provided to members.

4. **REF Applications**
   None.

5. **Governance Issues**

   a. CRB Policy G005 – Board Meeting Procedures
   Kathleen LeClair gave an overview of the policy, indicating its consistency with the provisions of the Capital Region Board Regulation.

   Motion: That the Capital Region Board approves Policy G005 – Board Meeting Procedures as recommended by the Governance Committee at its November 22, 2010 meeting. The Policy will come into effect upon the appointment of a new Interim Chair for the Capital Region Board.

Moved by Mayor Berube. **Seconded by** Mayor Purdy.
Motion carried unanimously.

b. CRB Advocacy & Communications Committee Membership
Kathleen LeClair gave an overview on the structure and municipal membership of the Committee. It was suggested that the Board proceed to a vote, and after some discussion the Notice of Motion was accepted as a Motion. The Town of Stony Plain expressed their interest in participating in the Committee membership following the next annual review.

The Motion was deferred until after Item 7.c.iv following the endorsement of the Committee Chairs and Vice Chairs. Members re-entered the public portion of the meeting to address this motion.

Motion: That the Capital Region Board approves the Advocacy & Communications Committee membership, subject to the annual review by the Governance Committee.

Moved by Mayor Berube. **Seconded by** Mayor Fisher.
Motion carried unanimously.

c. Capital Region Economic Roadmap – update
The Interim Chair gave an overview of the Economic Roadmap and noted that the recommendations for the Roadmap's final report will come to the Board and members will have an opportunity to review and bring forward their comments.

Kathleen LeClair gave an update on the recent activities and progress of the Economic Roadmap. She mentioned the upcoming scheduled focus group meetings which Board members are invited to attend. If any members are unable to attend, they can provide their comments online.

6. Land Use Issues

a. City of St. Albert—Impact of REF 2010-023 on Regional Growth Plan Policies
Mayor Crouse withdrew the Motion. Following Item 6b of the Agenda, Mayor Crouse asked that the Motion be brought back to the table for the Board to vote on; the Motion was deferred and addressed following Item 6e of the Agenda.

Mayor Crouse gave an overview of the Motion. He provided a copy of a document from the land developer, Beaverbrook, regarding a summary of the Quail Ridge development.

Motion: That the Capital Region Board Administration lead and review the impact of the REF 2010-023 on the Regional Growth Plan Policies and bring forward recommended changes (if necessary) by the September 2011 Board meeting; including the density of this specific REF.

Moved by Mayor Crouse. **Seconded by** Councillor Krushell.
9 in favor, 15 opposed, and supported by more than 75 percent of the population.
Motion failed.

b. Town of Devon—Cluster Country Residential Areas (CCRAs)
Mayor Fisher gave an overview of the rationale for the Motion.

It was noted that the Motion no longer supports the future policy work of the Land Use Committee following their decision to remove CCRA development from their Committee 2011 Work Plan.

Motion: That the Capital Region Board Administration, working with the Planning Advisory Group (PAG) and through the Land Use Committee, be directed to prepare options for Cluster Country Residential Areas (CCRAs) in which a significant amount of environmental and/or municipal reserve land or similar undevelopable land (e.g. pipeline corridors) impacts the amount of land available for Cluster Country Residential development.

Moved by Mayor Fisher. **Seconded by** Mayor Crouse.
10 in favor, 14 opposed, and supported by more than 75 percent of the population.
Motion failed.

c. Land-use Framework and the North Saskatchewan Regional Plan

Motion: That the Capital Region Board approves a letter to the Minister of Sustainable Resource Development to request an update on the progress of the Land-use Framework, an update on the development of the North Saskatchewan Regional Plan (NSRP), when the Regional Advisory Council (RAC) will be established for NSRP and clarification on the standing that the CRB will have on the RAC.

Moved by Mayor Rigney. **Seconded by** Mayor Fisher.
Motion carried unanimously.

d. CRB Administrative Procedures for the Regional Evaluation Framework (REF)
Andy Haden gave a synopsis of the CRB Administrative Procedures for REF, highlighting the proposed amendment, a provision added under Section 7 of the Procedures.

Motion: That the Capital Region Board approves the proposed amendment to the CRB Administrative Procedures for the Regional Evaluation Framework (REF).

Moved by Mayor Bertschi. **Seconded by** Mayor Katchur.
Motion carried unanimously.

e. IRTSS – update
Hassan Shaheen from ISL made a presentation on the Integrated Regional Transportation System Study (IRTSS), highlighting the scenarios that have been developed. The scenarios are currently being reviewed and tested with input from municipalities and Alberta Transportation. The IRTSS plan will be coming to the Board for approval in April 2011. A copy of the presentation was provided to members.

7. Mayor Crouse put forward a Notice of Motion to be discussed at the next Board meeting.

Notice of Motion: That the Transit Committee review the latest GreenTRIP list and bring a recommendation and rationale to the Capital Region Board (CRB) re. " Bus purchases as components of a GreenTRIP application" and report back to the CRB in May, 2011.

Moved by Mayor Crouse.

Alderman Jeff Acker replaced Mayor Houston as Spruce Grove's representative

8. Committee of the Whole

a. Selection of Interim Chair

Motion: That the Capital Region Board send a recommendation to the Minister of Municipal Affairs to appoint the candidate recommended by Governance Committee for the position of Interim Chair of the Capital Region Board for a one-year term for the period April 1, 2011 to March 31, 2012.

Moved by Mayor Berube. **Seconded by** Mayor Smith.
Motion carried unanimously.

b. Legal Opinion – CRB authority to approve municipal statutory plans
A copy of the legal opinion was provided to members.

c. Committee Reports
   i. Land Use Committee
   A copy of the January 13, 2011 Report (#23) was provided to members.
      1. Confirmation of Chair & Vice Chair

The Board endorsed the Committee's selection of Mayor Fisher as Chair and Mayor Rigney as Vice Chair of the Land Use Committee.
Carried unanimously.

2. Terms of Reference
A copy of the Terms of Reference was provided to members.
The Board endorsed the Terms of Reference.
Carried unanimously.

ii. Housing Committee
A copy of the January 13, 2011 Report (#6) was provided to members.
1. Confirmation of Chair & Vice Chair
The Board endorsed the Committee's selection of Councillor Gibbons as Chair and Mayor Smith as Vice Chair of the Housing Committee.
Carried unanimously.
2. Terms of Reference
A copy of the Terms of Reference was provided to members.
The Board endorsed the Terms of Reference.
Carried unanimously.

iii. Transit Committee
A copy of the January 13, 2011 Report (#6) was provided to members.
1. Confirmation of Chair & Vice Chair
The Board endorsed the Committee's selection of Councillor Iveson as Chair and Alderman Mishio as Vice Chair for the Transit Committee.
Carried unanimously.
2. Terms of Reference
A copy of the Terms of Reference was provided to members.
The Board endorsed the Terms of Reference.
Carried unanimously.

iv. Governance Committee
A copy of the January 13, 2011 Report (#17) was provided to members.
1. Confirmation of Chair & Vice Chair
The Board endorsed the Committee's selection of Mayor Berube as Chair and Mayor Osinchuk as Vice Chair for the Governance Committee.
Carried unanimously.
2. Terms of Reference
A copy of the Terms of Reference was provided to members.
The Board endorsed the Terms of Reference.
Carried unanimously.

9. Administrative Issues

a. CRB staff changes
   A copy of a contact sheet with key duties was provided to members.
   Kathleen LeClair thanked Lisa Sederski for her service to the Board.

b. 2010 Claims

10. Adjournment

Meeting adjourned at 12:06 p.m.