



Minutes of a meeting of  
the Capital Region Board  
held at Chateau Louis, Grand Ballroom  
on Thursday, October 11, 2012

**Delegates in Attendance:**

Mayor Nolan Crouse – St. Albert/Chair  
Mayor Camille Berube – Beaumont  
Councillor Karen Shaw - Sturgeon  
Councillor Cathryne Pharis - Thorsby  
Councillor Ed Gibbons – Edmonton  
Mayor Gale Katchur – Fort Saskatchewan  
Councillor Doug Horner - Gibbons  
Councillor Dwight Ganske – Stony Plain  
Mayor Dawson Kohl - Warburg  
Mayor Bill Skinner – Town of Lamont  
Mayor John Whaley – Leduc County  
Mayor Linda Osinchuk – Strathcona County

Alderman Dominic Mishio – City of Leduc  
Mayor Don Faulkner - Calmar  
Councillor Bill Purdy - Wabamun  
Mayor Karl Hauch - Bruderheim  
Councillor Paul Krauskopf - Morinville  
Mayor Anita Fisher - Devon  
Mayor Rodney Shaigec - Parkland  
Mayor Stuart Houston – Spruce Grove  
Mayor Mel Smith - Redwater  
Reeve Wayne Woldanski – Lamont County  
Ivan Moore – Government of Alberta

**Absent:**

Mayor Lisa Magera - Legal  
Mayor Randy Boyd – Bon Accord

**CRB Administration:**

Jim Simpson, Interim Chief Executive Officer  
Sharon Shuya, Project Manager  
Kim Wieringa, Project Manager

Charlene Chauvette, Office Manager  
Courtney Andrews, Executive Assistant  
Allyson Jacques, Administrative Assistant



This meeting was open to the public except for agenda items 10 – 13, which were held in-camera.

## Open to Public

### 1. Call to Order and Chair's opening remarks

Called to order at 9:00 a.m.

The Chair advised that he would be leaving the room for Item 6d – Appointment of CRB Chair and the CRB's Vice Chair will take the Chair position and Councillor Cathy Heron will sit at the table as the City of St. Albert's representative.

The Chair provided a brief update on the meeting with the Minister of Municipal Affairs, Doug Griffiths regarding the Long-term Funding Strategy Business Case.

### 2. Approval of Agenda

**Motion:** To approve the agenda of October 11, 2012.

**Moved by** Mayor Katchur.

**Motion carried unanimously.**

### 3. Approval of Minutes of September 13, 21012

**Motion:** To accept the minutes of September 13, 2012.

**Moved by** Councillor Krauspopf.

**Motion carried unanimously.**

### 4. Representation from the Public

### 5. REF Applications

### 6. Governance

#### a. Policy G005 – Board Meeting Procedures

Mayor Berube provided an overview of the proposed amendments made to CRB Policy G005. The motion to approve the amended Policy was postponed from the Board meeting held on September 13, 2012. Administration provided sections derived from the MGA and FOIP Act with the agenda package that note the provisions that allow the Board and its Committees to hold an in-camera sessions. It was noted that currently all Committees are considered an extension of the Board and are therefore open to the public unless the Board or a committee decide to go in camera. Each CRB Committee will be reviewing their Terms of Reference which will be brought forward to the Governance Committee for review before coming to the December or January Board meeting as a recommendation for approval.

**Motion:** That the Capital Region Board approves the amendments to Policy G005 – Board Meeting Procedures as recommended by Governance Committee at its June 18, 2012 meeting.

**Moved by** Mayor Berube.

**Motion carried unanimously.**



b. Population & Employment Forecast Models

Mayor Berube gave an overview of the Notice of Motion indicating that a presentation will be provided to the Governance Committee at its November 19<sup>th</sup> meeting. Following the Governance Committee's approval, a presentation will be provided to the Board.

**Notice of Motion:** That the Capital Region Board approves the Population and Employment Forecast Models as recommended by the Governance Committee.

**Notice of Motion provided by Mayor Berube.**

c. Long-term Funding Strategy

i. Identified Priority to Improve Communications and Education Efforts

Mayor Berube provided an overview of the Motion regarding the priority to improve communication and education efforts for the CRB. He highlighted that following the Long-term Funding Strategy focus groups and workshop, it was indicated through the report developed by Calder Bateman, that additional priorities were identified by municipalities. It was noted that all potential additional areas of work are subject to available funding.

**Motion:** That the Capital Region Board approves that the development and staged implementation of an education and communications strategy be added to the Advocacy and Communications Committee mandate and be undertaken by the Committee subject to available funds.

**Moved by Mayor Berube.**

**Motion carried unanimously.**

ii. Key Themes – Proposed Changes to the Mandate

Mayor Berube provided an overview of the Motion regarding the support for the proposed changes to the CRB Mandate. It was noted that the Motion included nine individual recommendations that state that the Board support or not support the change brought forward through the focus groups by member municipalities. The ninth recommendation was added by CRB Administration after the focus groups and workshop and was supported by the Governance Committee as a recommendation to the Board.

**Motion:** That the Capital Region Board supports Administration, working with the Governance Committee, to work with Municipal Affairs in updating the CRB Regulation as indicated in the recommendations in this submission.

**Moved by Mayor Berube.**

**Motion carried unanimously.**

iii. Identified Priority of Transportation

Mayor Berube provided an overview of the Motion regarding the priority of Transportation identified through the Long-term Funding Strategy focus groups. Members were informed that a letter was sent to the Deputy Minister of Alberta Transportation inviting him to a Land Use Committee meeting in order for the Committee to receive an update on the Integrated Regional Transportation Master Plan (IRTMP), Integrated Regional Transportation System Study (IRTSS) and the 30



Year Transit Service Plan. This would also give the Committee and Alberta Transportation an opportunity to discuss the future of the Region's transportation network. Administration will circulate the letter to the Board following the meeting.

After some discussion, Mayor Whaley put forward a motion to postpone.

**Motion:** That the Capital Region Board postpone the motion regarding identified priority of transportation to the December Board meeting.

**Moved by** Mayor Whaley.

**Motion failed.**

**Motion:** That the Capital Region Board approves a project to update the Transportation Master Plan to include a more comprehensive overview of the regional rural transportation and road infrastructure to support further transportation planning in the Region, subject to available funds.

**Moved by** Mayor Berube.

**Motion carried.**

Councillor Heron replaced Mayor Crouse as St. Albert's representative.

CRB Vice Chair, Mayor Berube took the CRB Chair position.

d. Appointment of CRB Chair

Mayor Berube provided introductory remarks regarding the extension of current CRB Chair, Mayor Nolan Crouse. He noted that the motion brings the appointment of the Board Chair into compliance with the CRB Regulation.

**Motion:** That the Capital Region Board approves an extension of the appointment of the current Chair, Nolan Crouse, to the next municipal election to take place on October 21, 2013 as recommended by the Governance Committee at its September 17, 2012 meeting.

**Moved by** Mayor Osinchuk.

**Motion carried unanimously.**

Mayor Crouse replaced Councillor Heron as St. Albert's representative and assumed the Chair position.

## 7. Committee Reports

Item 7d – Governance Committee report was addressed before Item 7a.

d. Governance Committee

Committee Chair, Mayor Berube provided a brief overview of the work of the Governance Committee.

Mayor Berube left the meeting as Beaumont's representative at 10:08 a.m.

a. Pipeline Linkages Strategy Committee

Committee Chair, Mayor Houston provided an overview of the recent work and future initiatives planned for the Pipeline Linkages Strategy Committee. He noted two upcoming arranged events: 1) a speech to AAMDC on November 13, 2012 2) meetings starting November 21, 2012 in British Columbia; the Committee Chair and the Advocacy & Communications Chair, Mayor Krischke will be meeting with elected officials and various



business leaders and media organizations. Mayor Houston requested to make a presentation to the Board at its November meeting to provide an update from the Committee.

b. Transit Committee

Committee Chair, Councillor Iveson provided an overview of the work of the Transit Committee.

c. Housing Committee

Committee Chair, Councillor Gibbons provided an overview of the work of the Housing Committee. He noted that the October 18<sup>th</sup> and December 20<sup>th</sup> 2012 meetings have been cancelled. Councillor Gibbons also informed members that videos from the 2012 CRB Housing Symposium that include presentations from the evening session of the Symposium are available upon request from Sharon Shuya.

## 8. Administrative Issues

a. Monthly Financial Report – September 2012

Administration noted that due to added meetings throughout the year, the CRB will be over budget for meeting expenditures. Administration will be working on a budget projection to the year end, December 31, 2012, and anticipate a carryover amount.

## 9. Motion: That the CRB move to in-camera session.

**Moved by** Mayor Katchur.

**Motion carried unanimously.**

## In Camera

### 10. Transit

a. Transit Governance Project

### 11. Advocacy & Communications

a. Committee Report

b. Enhanced Advocacy Strategy (presentation)

### 12. Selection of CEO – update

### 13. Motion: That the CRB revert to public.

## Open to the Public

### 14. Transit Governance Project

**Motion:** That the Capital Region Board accept the presentation and documentation received by the Board at it's in camera session as information; and that such presentation and documentation remain confidential pursuant to the provisions contained in the Freedom of Information and Protection of Privacy Act (Alberta).



**Moved by Mayor Katchur.  
Motion carried unanimously.**

**15. Adjournment**

**Meeting adjourned at 11:55 a.m.**