



Minutes of a meeting of
the Capital Region Board
held at Chateau Louis, St. Michael Room
on Thursday, May 12, 2011

Delegates in Attendance:

Mr. Jim Edwards – Interim Chair
Mayor Camille Berube – Beaumont
Mayor Randy Boyd – Bon Accord
Mayor Karl Hauch – Bruderheim
Mayor Don Faulkner – Calmar
Mayor Anita Fisher – Devon
Mayor Stephen Mandel – Edmonton
Mayor Gale Katchur – Fort Saskatchewan
Mayor William H. Nimmo – Gibbons
Reeve Wayne Woldanski – Lamont County
Councillor Gail Hrehorets – Lamont
Alderman Dana Smith – Leduc
Mayor John Whaley – Leduc County
Mayor Lloyd Bertschi – Morinville

Mayor Rodney Shaigec – Parkland County
Mayor Mel Smith – Redwater
Mayor Stuart Houston – Spruce Grove
Mayor Nolan Crouse – St. Albert
Councillor Dwight Ganske – Stony Plain
Councillor Vic Bidzinski – Strathcona County
Mayor Donald Rigney – Sturgeon County
Mayor Barry Rasch – Thorsby
Mayor Bill Purdy – Wabamun
Councillor Dale Miller - Warburg

Absent:

Mayor Albert St. Jean – Legal
Ivan Moore – Government of Alberta

CRB Staff:

Kathleen LeClair, Chief Officer
Sharon Shuya, Project Manager
Andy Haden, Project Manager
Jim Simpson, Special Projects

Shari LaPerle, Assistant Project Manager
Terryl Allen, Office Manager
Courtney Andrews, Executive Assistant
Roxy DeLang, Administrative Assistant

This meeting was open to the public except for agenda items 7 – 8, which were held in-camera.

1. Call to Order and Chair's opening remarks

Called to order at 9:00 a.m.

Jim Edwards thanked the 24 CRB Mayors for taking the time to meet with him and discuss the CRB. Mr. Edwards summarized the feedback he received and thanked members for their warm support and encouragement as the new Interim Chair of the Board.

2. Approval of Minutes of April 7, 2011

Motion: To accept the minutes of April 7, 2011.

Moved by Mayor Katchur.

Motion carried unanimously.

Mayor Rigney replaced Councillor Shaw as Sturgeon County's representative.

Mayor Mandel replaced Councillor Gibbons as Edmonton's representative.

3. Representations from the Public

a. 2011 Birchall Leadership and Yellow Ribbon Dinner

Mr. Bill Smith, Sponsorship Chair-Donor Committee from the Edmonton Military Family Resource Centre (MFRC-CRFM) gave a presentation informing the Board of the purpose and importance for the 2011 Birchall Leadership and Yellow Ribbon Dinner scheduled for November 4, 2011. Mr. Smith asked that members support our military troops and their families by joining the fundraiser event as a donor. Mr. Smith also thanked members for their continued support to the military and their families. A copy of the request letter submitted to the CRB, a list of the donor opportunities, a sponsorship form, and background information regarding the event was provided to members.

4. REF Applications

None.

5. Land Use Issues

a. IRTSS

Mayor Fisher provided an overview of the Land Use Committee's work regarding IRTSS. Hassan Shaheen from ISL made a presentation highlighting the key objectives, observations, and conclusions made from the review and testing of the developed scenarios. The IRTSS report and recommendations will come back to the Board for approval at the June Board meeting.



Notice of Motion: That the Capital Region Board approves the Integrated Regional Transportation System Study (IRTSS) technical results including Scenario 5/6 as recommended by the Land Use Committee on April 28, 2011.

b. Edmonton International Airport Master Plan 2010-2035 Consultation

Andy Haden provided members with a brief description on the progression of the Motion regarding the EIA Master Plan.

Mayor Berube acknowledged the acceptance of a response letter provided to the Town of Beaumont from the CRB Chair which incorporated the EIA's response to the Town's inquiry regarding the request for more information about funding for capital investments.

Motion: That the Capital Region Board approves a letter to Edmonton International Airport Authority to support the Edmonton International Airport Master Plan 2010-2035.

Moved by Mayor Fisher.

Motion carried unanimously.

Councillor Shaw replaced Mayor Rigney as Sturgeon County's representative.

6. Governance Issues

a. 2011 CRB Budget – Unallocated Funds

Mayor Berube gave a brief overview of the decision and recommendation to the Board regarding the unallocated funds as discussed at the Governance Committee.

Kathleen LeClair provided a description of the background information regarding the 2011 unallocated funds indicating that the reserve funds will be kept in place until further Governance Committee review for additional potential project funding.

Motion: That the Capital Region Board approves the establishment of a reserve fund for future projects in the amount of \$580,607 in accordance with Policy F007 Reserves and Policy G006 Budgeting. Allocation of reserve funds to projects in 2011 will be reviewed by Governance Committee by August 31, 2011.

Moved by Mayor Berube.

Motion carried unanimously.

b. CRB Policy A004 – Media and Communications

Mayor Berube gave an overview of the amended policy. Kathleen LeClair provided a description on the background information and discussion at the Governance Committee.

Motion: That the Capital Region Board approves the amendment to Policy A004 to reflect that all correspondence to the Premier and Government of Alberta Ministers will



be signed by the Interim Chair/Chair of the Capital Region Board. In cases of emergent issues in which timelines are short, Committee Chairs may sign correspondence on behalf of the Board.

Moved by Mayor Berube.

22 in favour, 2 opposed, and supported by more than 75 percent of the population.

Motion carried.

Mayor Rigney Replaced Councillor Shaw as Sturgeon County's representative.

c. Growth Plan Monitoring and Reporting Framework

Mayor Berube gave a brief overview of the discussion regarding the Monitoring and Reporting Framework at the April 18, 2011 Governance Committee meeting identifying that the Framework would give the Board a consolidated level of information.

Sharon Shuya indicated that the 15 measureable indicators identified are macro, high level indicators and that the Framework is a project of the Governance Committee to verify if the CRB policies are having the effect the Board anticipated and desired.

Motion: That the Capital Region Board approves the Monitoring and Reporting Framework for the Capital Region Growth Plan and the fifteen measureable indicators.

Moved by Mayor Berube.

21 in favour, 3 opposed, and supported by more than 75 percent of the population.

Motion carried.

7. Committee of the Whole

a. Committee Reports

i. Land Use Committee

A copy of the May 12, 2011 Report (#26) was provided to members.

Mayor Fisher gave an overview of the activities of the Land Use Committee.

1. Outer Regional Ring Road – update

Jarret Berezanski, Director of Major Capital Planning from Alberta

Transportation gave a presentation on the Regional Ring Road, updating the CRB on Alberta Transportation's plan for the project, highlighting their progress and plan going forward in the Summer/Fall of 2011.

Members requested to have the presentation circulated following the Board meeting.

ii. Transit Committee

A copy of the May 12, 2011 Report (#9) was provided to members.



Councillor Iveson gave an overview of the recent activities and future initiatives planned for the Transit Committee.

1. 30-Year Service Plan – update
2. Governance Study Terms of Reference – update

iii. Governance Committee

A copy of the May 12, 2011 Report (#21) was provided to members.

Mayor Berube gave a brief overview of the recent activities of the Governance Committee.

a. 2012-2014 Business Plan – update

A copy of the 3-year business planning schedule was provided to members.

b. Administrative Issues

1. Unaudited Financial Statements – January 2010 – March 2011

A copy of the letter written to Alberta Municipal Affairs and the unaudited financial statements were provided to members.

2. Monthly Financial Report – April 2011

A copy of the monthly report was provided to members. Kathleen LeClair advised that a financial forecast for the year, including consulting costs will be presented to the Governance Committee and will then come to the Board for information at a future date.

3. New Staff

Kathleen LeClair introduced Neal Sarnecki, Project Manager, Land Use, to the Board and welcomed him to CRB Administration.

8. Adjournment

Jim Edwards advised members that the August Board meeting is cancelled.

Meeting adjourned at 11:51 a.m.