



Minutes of the meeting of  
the Capital Region Board  
held at Grand Ballroom, Chateau Louis Conference Centre  
on Thursday, October 9, 2014

**Delegates in Attendance:**

Mayor Nolan Crouse – St. Albert/Chair

Mayor Camille Berube – Beaumont

Mayor Randy Boyd – Bon Accord

Mayor Karl Hauch – Bruderheim

Councillor Scott Wiancko – Calmar (*alternate*)

Mayor Stephen Lindop – Devon

Mayor Don Iveson – Edmonton

Mayor Gale Katchur – Fort Saskatchewan

Councillor Amber Harris – Gibbons

Mayor Bill Skinner – Lamont

Reeve Wayne Woldanski – Lamont County

Mayor Greg Krischke – Leduc

Councillor Tanni Doblanko – Leduc County (*alternate*)

Mayor Ken Baril – Legal

Mayor Lisa Holmes – Morinville

Mayor Rodney Shaigec – Parkland County

Mayor Mel Smith – Redwater

Mayor Stuart Houston – Spruce Grove

Mayor William Choy – Stony Plain

Mayor Roxanne Carr – Strathcona County

Mayor Tom Flynn – Sturgeon County

Mayor Fred Lindsay – Wabamun

Mayor Ralph van Assen – Warburg

**Absent:**

Mayor Barry Rasch – Thorsby

Gary Sandberg – Government of Alberta

**CRB Administration:**

Doug Lagore, CEO

Sharon Shuya, Project Manager

Brendan Pinches, Project Manager

Loreen Lennon, Communications Manager

Charlene Chauvette, Office Manager

Stephanie Chai, Assistant Project Manager

Brandt Denham, GIS Coordinator

Amanda Borman, Executive Assistant

Lisa Saskiw, Administrative Assistant



## 1. Call to Order

Called to order 9:00 a.m.

## 2. Chair's Opening Remarks

Chair Crouse advised members that he and Mayor Carr met with consultants and administration to further review the Growth Plan and to discuss the February and May 2015 Workshops. Chair Crouse continued by asking Mayor Carr and Mr. Lagore to send members meeting notices as soon as possible. Mr. Lagore assured members that email notices regarding the specified Workshops would be distributed in the upcoming days. Chair Crouse reminded members that though there are two representatives from St. Albert on the Advocacy & Monitoring Committee, it has been resolved that Councillor Wes Brodhead, Chair of the Transit Committee has the vote during the meetings and that he (Chair Crouse) will serve as Ex-Officio and not a voting member.

## 3. Approval of Agenda

**Moved by** Mayor Boyd.

B2014-69

**Motion:** To approve the agenda of October 9, 2014, as amended.

**Motion carried unanimously.**

## 4. Approval of Minutes

**Moved by** Mayor Smith.

B2014-70

**Motion:** To approve the Minutes of September 11, 2014.

**Motion carried unanimously.**

## 5. Strategic Plan

**Moved by** Mayor Berube.

**Motion:** That the Capital Region Board approve the Capital Region Board 2014 – 2018 Strategic Plan.

Mayor Katchur moved an amendment.

**Amendment:** With the change to the document to strike the line stating "GOA funding is largely operational; Municipal investments are more project-specific".

**Amendment carried unanimously.**



B2014-71

**Amended Motion:** That the Capital Region Board approve the Capital Region Board 2014 – 2018 Strategic Plan, with the change to the document to strike the line stating “GOA funding is largely operational; Municipal investments are more project-specific”.

**Motion carried unanimously.**

## 6. Governance, Priorities & Finance Committee

### a. January 2014 – March 2015 Revised Budget

**Moved by** Mayor Berube.

B2014-72

**Motion:** That the Capital Region Board approve the January 2014 – March 2015 Revised Budget, as recommended by the Governance, Priorities & Finance Committee.

**Motion carried unanimously.**

### b. 2015 – 2016 Proposed Budget

Mayor Berube advised members of the Notice of Motion for the December 11, 2014 Board Meeting.

**Notice of Motion:** That the Capital Region Board approve the April 2015 – March 2016 Proposed Budget at the \$600,000 membership support level, as recommended by the Governance, Priorities & Finance Committee.

IR.2014.12

**Information Request:** What will the extra money (\$600K from members) projected in the 2015 budget be used for?

IR.2014.13

**Information Request:** Can the provincial government requisition funds based on the decisions of the Capital Region Board?

### c. 2015 – 2018 Work Plan

**Moved by** Mayor Berube.

B2014-73

**Motion:** That the Capital Region Board receive the 2015 – 2018 Work Plan for information, as recommended by the Governance, Priorities & Finance Committee.

**Motion carried unanimously.**

### d. Policy Revisions

**Moved by** Mayor Berube.

B2014-74

**Motion:** That the Capital Region Board approve the updated Corporate Policies identified in Attachment 1, as recommended by the Governance, Priorities & Finance Committee.



**Motion carried unanimously.**

## 7. Transit Committee

### a. Transit Committee – Terms of Reference

**Moved by** Mayor Katchur.

**Motion:** That the Transit Committee recommends its Terms of Reference be approved by the Board.

Mayor Boyd moved an amendment.

**Amendment:** That the Terms of Reference be amended to change the membership of the Committee to include a representative for the Town of Morinville.

8 in favour, 16 opposed. Not supported by 17 or more municipalities comprising more than 75 percent of the population. **Amendment failed.**

Mayor Iveson moved an amendment.

**Amendment:** That the Transit Committee membership be amended to include “and one Community that is aspiring to provide Transit Services”.

**Motion withdrawn by** Mayor Iveson, with consent of the Capital Region Board members.

B2014-75

**Motion:** That the Transit Committee recommends its Terms of Reference be approved by the Board.

23 in favour, 1 opposed. Supported by 17 or more municipalities comprising more than 75 percent of the population. **Motion carried.**

Following the completion of the vote on item 7a, Mayor Kruschke put forward a new motion to the members relating to the Transit Committee Terms of Reference. Chair Crouse requested the Board move forward with the agenda so that administration may prepare the motion for review and vote.

## 8. Administrative Items

### a. CEO's Update

Mr. Lagore announced to members that a Regional Symposium will be held June 3 and June 4, 2015 at the Chateau Lacombe with a Transportation theme. Registration and additional information will be available in the coming weeks.



## b. Quarterly Financial Statement

**Moved by** Mayor Berube.

B2014-76

**Motion:** That the Capital Region Board receive the Quarterly Financial Statement as information.

**Motion carried unanimously.**

## c. Administrative Report of Population – *included in agenda package*

## d. North Saskatchewan Regional Plan – RAC Update

Mr. Lagore advised members that there will be a workshop hosted by the Land Use Secretariat on November 6, 2014 at the Edmonton Petroleum Club.

**Moved by** Mayor Flynn.

B2014-77

**Motion:** That the Capital Region Board receive the North Saskatchewan Regional Plan – Regional Advisory Council Update for information.

**Motion carried unanimously.**

## 9. Economic Development Terms of Reference

Mr. Lagore recommends that the Board review the report being brought to the November 13, 2014 Board meeting on the Economic Development Summit before discussing the Terms of Reference once again. No concerns expressed by members.

## 10. Board Information Requests Update

IR.2014.14

**Information Request:** This request serves as clarification for IR.2014.10. How was the Energy Corridors Final Report communicated to Alberta Transportation and how was it accepted?

IR.2014.15

**Information Request:** What additional provincial departments should the Energy Corridors Final Report be communicated to?

IR.2014.16

**Information Request:** For Priority Growth Areas and Cluster Country Residential Areas, what densities are actually being achieved on growth approved and growth built out since the Regional Growth Plan took statutory effect?

## Transit Committee Continuation

**Moved by** Mayor Krischke.

B2014-78

**Motion:** That the Transit Committee review the current decision making structure and membership and bring back recommendations to the Board at an unspecified date.



**Motion carried unanimously.**

**11. Committee/Task Force Minutes**

- a. **Governance, Priorities & Finance Committee** – *draft minutes provided*
- b. **Transit Committee** – *draft minutes provided*
- c. **Growth Plan Update Task Force** – *draft minutes provided*

**12. Membership Review (*Time Permitting*)**

**Moved by** Mayor Krischke.

B2014-79

**Motion:** That the Capital Region Board receive the Membership Review report for information.

**Motion carried unanimously.**

**13. Adjournment**

The Chair declared the meeting adjourned at 11:18 a.m.

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CRB Chair, Nolan Crouse

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CRB CEO, Doug Lagore