



Minutes of a meeting of  
the Capital Region Board  
held at Chateau Louis, Grand Ballroom  
on Thursday, September 13, 2012

**Delegates in Attendance:**

Mayor Nolan Crouse – St. Albert/Chair  
Mayor Camille Berube – Beaumont  
Mayor Don Rigney - Sturgeon  
Mayor Barry Rasch - Thorsby  
Councillor Don Iveson – Edmonton  
Mayor Gale Katchur – Fort Saskatchewan  
Mayor Bill Nimmo - Gibbons  
Councillor Dwight Ganske – Stony Plain  
Mayor Dawson Kohl - Warburg  
Mayor Bill Skinner – Town of Lamont  
Mayor John Whaley – Leduc County  
Mayor Lisa Magera – Legal (Left early - 10:45 a.m.)  
Mayor Linda Osinchuk – Strathcona County

Mayor Randy Boyd – Bon Accord  
Mayor Greg Krischke – City of Leduc  
Mayor Don Faulkner - Calmar  
Councillor Bill Purdy - Wabamun  
Mayor Karl Hauch - Bruderheim  
Councillor Paul Krauskopf - Morinville  
Mayor Anita Fisher - Devon  
Mayor Rodney Shaigec - Parkland  
Mayor Stuart Houston – Spruce Grove  
Mayor Mel Smith - Redwater  
Reeve Wayne Woldanski – Lamont County  
Ivan Moore – Government of Alberta

**Absent:**

None.

**CRB Administration:**

Jim Simpson, Interim Chief Executive Officer  
Sharon Shuya, Project Manager  
Neal Sarnecki, Project Manager  
Kim Wieringa, Project Manager  
Brendan Pinches, Associate Project Manager

Stephanie Chai, Regional Planner (Intern)  
Charlene Chauvette, Office Manager  
Courtney Andrews, Executive Assistant  
Allyson Jacques, Administrative Assistant

This meeting was open to the public except for agenda items 10 – 14, which were held in-camera.

## Open to Public

### 1. Call to Order and Chair's opening remarks

Called to order at 9:00 a.m.

The Chair advised members that the Population and Employment Forecast Project will come forward to the Board at its December meeting. The 2006 and 2011 population stats for CRB municipalities were provided to members for their information.

Interim CEO, Jim Simpson introduced the CRB's new Administrative Assistant, Allyson Jacques to the Board. Members were reminded to register for the Capital Region Board Housing Symposium being hosted on October 4, 2012.

### 2. Approval of Agenda

**Motion:** To approve the agenda of September 13, 2012.

**Moved by** Mayor Boyd.

**Motion carried unanimously.**

### 3. Approval of Minutes of August 9, 21012

It was noted that Mayor Faulkner, Town of Calmar did not attend the August 9th meeting. A correction was also noted to state adjournment at 12:01 p.m.

**Motion:** To accept the minutes of August 9, 2012, as amended.

**Moved by** Mayor Katchur.

**Motion carried unanimously.**

### 4. Representation from the Public

### 5. REF Applications

### 6. Strathcona County

#### a. Evaluation of Planning Documents through the Region Evaluation Framework

**Motion:** That the Capital Region Board give priority to initiating a process to clarify the criterion, principles, and policies used to evaluate planning documents through the Regional Evaluation Framework; and

That the Capital Region Board directly involves the Planning Advisory Group in the process to bring forward recommendations to the Land Use Committee.

Strathcona County provided an amended motion prior to the meeting. Mayor Osinchuk gave an overview of the amended Motion highlighting the importance to bring more urgency to this project than in the current timelines of the Land Use Committee.



Administration noted that funding to complete this project is already in the current budget and starting the work sooner will not affect the funding allocated to the project.

**Amended Motion:** That the Capital Region Board directs the Land Use Committee and Planning Advisory Group to give priority to developing an interpretive guide to the policies in the Growth Plan and criteria in the Regional Evaluation Framework related to Cluster Country Residential Areas and Areas Outside of Priority Growth Areas as part of the current REF Administration Review Implementation project.

**Moved by** Mayor Osinchuk.  
**Motion carried unanimously.**

## 7. Land Use Issues

### a. Land Use Priorities

Mayor Fisher provided an overview of the Notice of Motion from the Land Use Committee. Members were advised that a motion will come forward to the November Board meeting.

**Notice of Motion:** That the Capital Region Board recommends the approval in principle of the Land Use Plan 5 Year Review Process as recommended by the Land Use Committee

**Placed on floor by** Mayor Fisher.

## 8. Governance Issues

### a. CRB Policies

- i. Policy G003 – Remuneration and Expenses – Board and Committee Members  
Mayor Berube provided an overview of the proposed amendments made to Policy G003. The proposed amendments emphasize the guidelines for the remuneration and expenses for Board and Committee members and provide clarification that employees and contractors of member municipalities will not be reimbursed for travel expenses. A question was raised regarding the provisions and caps for the reimbursement of meals for Board and Committee members if no receipt is provided. The Chair requested that CRB Administration review the Policy regarding this matter.

**Motion:** That the Capital Region Board approve the amendments to Policy G003 – Remuneration and Expenses – Board and Committee Members as recommended by Governance Committee at its June 18, 2012 meeting.

**Moved by** Mayor Berube.  
**Motion carried unanimously.**

- ii. Policy G009 – Appointment of Auditor  
Mayor Berube provided an overview of the proposed amendments made to Policy G009. The proposed amendment would allow the CRB to contract an Auditor up to three years. Mayor Whaley requested a friendly amendment to the Motion to ensure proper tendering is done to acquire the required auditing services.



**Amended Motion:** That the Capital Region Board approve the amendments to Policy G009 – Appointment of Auditor as recommended by Governance Committee at its August 20, 2012 meeting subject to following the proper guidelines as outlined in Policy F001 – Procurement.

**Moved by** Mayor Berube.

**Motion carried unanimously.**

- iii. Policy G010 – Selection of Chair & Vice Chair/Interim Chair & Vice Interim Chair  
Mayor Berube provided an overview of the proposed amendments made to Policy G010. The proposed amendment would allow the Board to vote on whether to choose an Interim Chair or Chair before the expiration of the term of the current Chair or Interim Chair. It was suggested that discussion respecting this matter commence in May 2013.

**Motion:** That the Capital Region Board approve the amendments to Policy G010 – Selection of Chair & Vice Chair/Interim Chair & Vice Interim Chair as recommended by Governance Committee at its August 20, 2012 meeting.

**Moved by** Mayor Berube.

**Motion carried unanimously.**

- iv. Policy G005 – Board Meeting Procedures  
Mayor Berube provided an overview of the proposed amendments made to Policy G005. The proposed amendment would no longer allow motions to be in-camera and committee meetings would now be open to the public. These amendments were proposed to align with the CRB's new regulation that came into effect April 1, 2012. CRB Committees still have the ability to go in-camera as per the provisions outlined in the MGA. Administration and CRB Committees will review how public meetings may affect the logistics of Board and Committee meetings. Administration will bring back further information to the next Board meeting.

After some discussion, Mayor Rigney put forward a motion to postpone.

**Motion:** That the Capital Region Board postpone the Motion regarding Policy G005 – Board meeting procedures.

**Moved by** Mayor Rigney.

**Motion carried.**

**Motion:** That the Capital Region Board approve the amendments to Policy G005 – Board Meeting Procedures as recommended by Governance Committee at its June 18, 2012 meeting.

**Motion Postponed.**

9. **Motion:** That the CRB move to an in-camera session.

**Moved by** Mayor Nimmo.

**Motion carried.**



## In Camera

### 10. Committee of the Whole

- a. Committee Reports
  - i. Pipeline Linkages Strategy Committee
  - ii. Land Use Committee
  - iii. Governance Committee

### 11. Administrative Issues

- a. Advocacy Meeting Tracker & Advocacy Key Messages
- b. Monthly Financial Report – August 2012
- c. 2013 Board Meeting Schedule

### 12. Search for new CRB Chief Executive Officer – update

### 13. Long Term Funding Strategy Project - Business Case Request to Province

### 14. **Motion:** That the CRB revert to an open to public session.

**Moved by** Councillor Iveson.  
**Motion carried unanimously.**

## Open to the Public

### 15. Long-Term Funding Strategy - Business Case Request to Province

**Motion:** That the Capital Region Board approves the CRB Value Proposition and Funding Proposal that ensures the long-term sustainability of the Board under the provisions of the CRB Regulation.

Mayor Krischke put forward a friendly amendment to the Motion to replace “sustainability” to “success”; Friendly amendment accepted.

After some discussion, Mayor Rigney put forward an amendment to be added to the end of the Motion. It was requested that all votes regarding Item 15 be recorded.

**Amendment:** by supporting the basic funding scenario as presented of \$3M (2013) plus the addition of inflation for 2014 and 2015.

**Moved by** Mayor Rigney.  
In favour: Sturgeon, Thorsby, Leduc County, and Legal\*.



\* Absent

Opposed: Beaumont, Edmonton, Fort Saskatchewan, Gibbons, Stony Plain, Warburg, Town of Lamont, Strathcona County, Bon Accord, City of Leduc, Calmar, Wabamun, Bruderheim, Morinville, Devon, Parkland, Spruce Grove, Redwater, Lamont County and St. Albert.

Not supported by 17 or more municipalities comprising more than 75 percent of the population. **Motion failed.**

Some members agreed that the original motion will allow all four scenarios to be presented to the Province without having to confine or bind the focus of the ask to a certain scenario.

**Amended Motion:** That the Capital Region Board approves the CRB Value Proposition and Funding Proposal that ensures the long-term success of the Board under the provisions of the CRB Regulation.

**Moved by** Mayor Berube.

In favour: Beaumont, Thorsby, Edmonton, Fort Saskatchewan, Gibbons, Stony Plain, Warburg, Town of Lamont, Leduc County, Legal\*, Strathcona County, Bon Accord, City of Leduc, Calmar, Wabamun, Bruderheim, Morinville, Devon, Parkland County, Spruce Grove, Redwater, Lamont County and St. Albert.

\* Absent

Opposed: Sturgeon County.

Supported by 17 or more municipalities comprising more than 75 percent of the population. **Motion carried.**

Mayor Osinchuk put forward a motion to bring clarity to the Board's position on which scenario is preferred when advocating to the Province.

**Motion:** That the Capital Region Board suggests that the enhanced growth scenario is our preferred option going forward.

**Motion moved by** Mayor Osinchuk.

In favour: Beaumont, Edmonton, Fort Saskatchewan, Gibbons, Stony Plain, Warburg, Town of Lamont, Legal\*, Strathcona County, Bon Accord, City of Leduc, Calmar, Bruderheim, Devon and Spruce Grove.

\* Absent

Opposed: Sturgeon, Thorsby, Leduc County, Morinville, Parkland County, Wabamun, Redwater, Lamont County, and St. Albert.

Not supported by 17 or more municipalities comprising more than 75 percent of the population. **Motion failed.**

## 16. Adjournment

Meeting adjourned at 12:03 p.m.